

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: July 10, 2014

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Vice Chairperson Pepper at 2:00 P.M.

2. **ROLL CALL** Present: Lenny Pepper, Vice Chair
George Stettler, Treasurer
John M. Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Green, de Bortnowsky & Quintanilla

Not Present: Jan Pye, Chair

Motion was made by Trustee Stettler, seconded by Trustee Lea to excuse Trustee Pye who is on vacation.

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve the Agenda as presented. Motion carried, 4-0.

5. **CONSENT CALENDAR** Motion was made by Trustee Lea, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **PSCD East 40 Acre Property – Presentation by Mario J. Gonzales, President/CEO GHA Companies** Curt Ealy thanked the Board and introduced himself as the attorney for John Wessman, and stated that Mario Gonzales is Wessman's partner in Da Vall Center, LLC which they acquired full membership interest of the lease on June 20, 2014.

Michael Braun, VP Real Estate Affairs for John Wessman Development arrived at 2:07 P.M.

Curt Ealy further stated that it is their goal to make sure all requirements of the lease are in compliance. He further stated that it was their intent to make the lease payment on or before the July 14, 2014 due date, comply with the Notice of Public Nuisance and Order to Abate from the city of Rancho Mirage and payment of the delinquent property taxes.

Mr. Ealy requested to Board allow them 60-90 days to rectify the delinquent property tax issue. Mario Gonzales stated that they are currently working with Matt Jennings at the county of Riverside Treasurer regarding the property tax issue. Mr. Ealy and Mr. Gonzales assured the Board that they have every intent of paying the delinquent property taxes including the penalties in full.

Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to give John Wessman and Mario Gonzales partners in Da Vall Center, LLC until October 30, 2014 to rectify the property tax delinquency. Motion carried, 4-0.

6. ADMINISTRATIVE CALENDAR – continued

b. District Investment General Overview & Update – Neal Wilson, Vice President Investments Union Banc Mr. Wilson gave an update on the transfer of the investments from National Planning to Union Banc. He informed the Board of his meetings with Trustees Pepper and Stettler the District's investment sub-committee, and where they recommend investing the District's funds. Following a discussion motion was my by Trustee Stettler, seconded by Trustee Alcumbrac to approve the purchase of and transfer to Franklin Total Return and Franklin Strategic Income. Motion carried 4-0.

c. Review for Discussion and Approval – Approve Legal Services Agreement with Law Office of Steven B. Quintanilla Following a discussion motion was made by Trustee Lea, seconded by Trustee Stettler to approve Legal Services Agreement with Law Office of Steven B. Quintanilla. Motion carried roll call 4-0.

d. New Administrative Assistant – Stephanie Brown District Manager Jurasky introduced Stephanie to the Board. Following introductions and a brief discussion the Board welcomed her. Stephanie stated that she was happy to be here and looks forward to a career with the District.

e. Discussion for Approval – Suspend August Board Meeting Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve suspending the August board meeting. Motion carried 4-0.

f. Discussion for Approval – Change Date Only of the October 9, 2014 Board Meeting District Manager Jurasky stated that the October board meeting falls on a travel day for the CAPC Annual Education Seminar & Area Meeting and requested a date change. Following a discussion motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to change the meeting date to October 8, 2014. Motion carried 4-0.

g. CSDA Annual Conference & Exhibitors Showcase – September 29-October 2, 2014 in Palm Springs, CA Following a discussion motion was made Trustee Lea, seconded by Trustee Stettler to approve Trustees and District Manager Jurasky attending the CSDA Annual Conference & Exhibitors Showcase. Motion is to include all necessary expenses. Motion carried, 4-0.

h. CAPC Annual Education Seminar & Area Meeting – October 10-11, 2014 in South Lake Tahoe, CA Following a discussion motion was made Trustee Lea, seconded by Trustee Stettler to approve Trustees, District Manager Jurasky and select staff attending the CAPC Annual Education Seminar & Area Meeting. Motion is to include all necessary expenses. Motion carried, 4-0.

i. Discussion for Possible Pet Cemetery District Manager Jurasky gave the Board an overview of her desire to develop a pet cemetery and shared various ideas. Attorney Quintanilla stated that he researched pet cemetery law as it relates to public cemeteries and stated that the Health & Safety Codes doesn't have any restrictions against it. Following a discussion this item is to be placed on a future agenda.

7. LEGISLATIVE a. Resolution 09-2014, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve Resolution 09-2014 transferring \$4,104.20 from PreNeed Fund, 51265 to the General Fund, 51270 and \$2,155.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, 4-0.

8. **BOARD DEVELOPMENT** a. **Vacation, PTO and Sick Leave - District Manager** Following a discussion District Manager was directed to place this item on the September 2014 agenda.

9. **PUBLIC HEARING CALENDAR** - None

10. **REPORTS** a. **Trustee Report** - None

b. **Manager Report** - District Manager Jurasky shared a possible design with the Board and the proposed cost. Following a discussion District Manager Jurasky was directed to research further and bring back to the Board as a future agenda item.

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

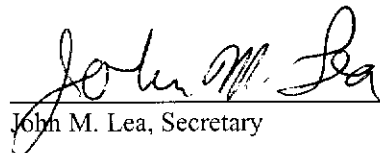
12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** No Closed Session

13. **CLOSED SESSION ANNOUNCEMENTS**

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pepper at 3:34 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, September 11, 2014.

DATE: _____

9/11/14



John M. Lea, Secretary